CONSTITUTION



Discussed and agreed at the Annual General Meeting held on March 7th 2023

- 1. The name of the Association shall be "Boughton School Association".
- 2. The objectives of the Association are to advance the education of pupils of Boughton Primary School (the School) by providing and assisting in the provision of facilities for education at the school and as an ancillary thereto and in furtherance of this objective the Association may:
 - a. Foster more extended relationships between the staff, parents and others associated with the School,

and

- b. Engage in activities which support the School and advance the education of pupils attending it.
- 3. The Association shall be non-political.
- 4. Membership of the Association shall be available and free to all parents, School Governors, those who work regularly on the School premises and others who are prepared to contribute to the well-being of the School and may thus be considered friends of the School.
- 5. The management and control of the Association shall be vested in a Committee which shall consist of the following:

The Head of the School and school staff (ex-officio members) and the following officers who shall be elected annually at the Annual General Meeting:-

Chair

Vice-Chair

Treasurer

Secretary

and

Ordinary Committee members, ideally one representing each school year, who must be parents/carers of children actually attending the school.

- 6. The term of office for officers will be from AGM to AGM. Officers need to commit to their role for a full calendar year. If exceptional circumstances prevail, an officer must contact the full Committee to request resigning their office. The decision to allow such a request may be passed to the Board of Governors and Trustees.
- 7. Five members of the Committee shall constitute a quorum for the Committee.

CONSTITUTION



- 8. Committee meetings shall be held at such times and places as the Committee shall direct.
- 9. The Annual General Meeting of the Association shall be held during the Spring term of each year.
- 10. Eight members shall constitute a quorum at the Annual General Meeting.
- 11. The Committee shall have the power to co-opt members and to appoint any sub-committees as deemed necessary.
- 12. No alteration of the Constitution may be made except at the Annual General Meeting or at a special meeting called for this purpose. No alteration or amendment shall be made to the objective clause or dissolution clause which would cause the Association to cease to be a Charity at Law.
- 13. The Treasurer shall keep an account of all Income and Expenditure and shall submit accounts, duly audited, at the Annual General Meeting. The Banking Account shall be in the name of the Association and withdrawals shall be in the name of the Association on the signature of any two of the following:-

Chair Treasurer Secretary

- 14. An Auditor, not being a member of the Committee, shall be appointed annually at the Annual General Meeting to audit the Accounts and Books of the Association.
- 15. Any assets remaining on dissolution of the Association after any outstanding debts and liabilities, shall be distributed by the school for the benefit of the children of the school, in any manner which is exclusively Charitable at Law.
- 16. The Head Teacher shall have the ultimate decision on all educational matters.
- 17. Any matter not provided for in the Constitution shall be dealt with by the Committee, whose decision shall be deemed final.