



An
Academy

Boughton Primary School

Moulton Lane,
Boughton,
Northampton.
NN2 8RG
Tel: (01604) 842322

Email:
admin@boughtonacademy.co.uk

Head Teacher:
Mary James BEd (Hons)
Senior Leaders:
Jodie Sadler (Deputy Head Teacher)
Elaine Webster (School Business
Manager)

9th December 2020

Dear Parents and Carers

As the end of term approaches, I thought I would write to you all with a few final arrangements.

End of term date remains the same: Friday 18th December 2020

You may be aware that the DfE issued further guidance on 8/12/20, "allowing" schools to move an INSET day (training day) to Friday 18/12/20. There are several considerations here:

- children would lose a pupil day, which would need to be repaid in 2021
- schools would therefore need to replace a 2021 training day and make it a pupil day

Our training days for the remainder of this academic year are already allocated and would cause further disruption later in the year for the sake of one day next week.

Therefore, Boughton Primary will remain OPEN as planned and will close at the times already advised on Friday 18th December 2020: 2.10p.m. Reception, Y1 and Y2; 2.15p.m. siblings; 2.20p.m. KS2.

Full attendance is expected and absences will be managed in line with our attendance policy. We will not be setting up remote learning opportunities during the final week of term (unless already arranged due a pupil being absent if a member of their household has tested positive for Covid-19).

Staff will be attending First Aid training at school on 4th January 2021 and we will reopen to pupils on Tuesday 5th January, at our **current** staggered timings.

Test and Trace Arrangements (from DfE guidance 8th December 2020)

- *For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.*
- *Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should NOT be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.*
- *School staff are not asked to remain "on-call" or conduct any contact tracing more than 6 days after the final day of teaching.*
- *For the first 6 days after the end of term, schools are not asked to be "on-call" at all times. Staff responsible for contact tracing may designate a limited period in the day to receive notification of positive cases and advise close contacts to self-isolate (this can be done by email.)*

Therefore, the arrangements for Test and Trace at Boughton Primary will be as follows:

Date	Situation	What to do
19/12	Child or staff member tests positive	Email admin@boughtonacademy.co.uk
20/12	Child or staff member tests positive	Email admin@boughtonacademy.co.uk
21/12	Child or staff member tests positive AND symptoms first appeared on or before 19/12 or 20/12	Email admin@boughtonacademy.co.uk AND contact NHS Test and Trace
	Child or staff member tests positive BUT symptoms appeared on 21/12	Contact NHS Test and Trace ONLY
22/12	Child or staff member tests positive AND symptoms first appeared on or before 19/12 or 20/12	Email admin@boughtonacademy.co.uk AND contact NHS Test and Trace
	Child or staff member tests positive BUT symptoms appeared on or after 21/12	Contact NHS Test and Trace ONLY
23/12	Child or staff member tests positive AND symptoms first appeared on or before 19/12 or 20/12	Email admin@boughtonacademy.co.uk AND contact NHS Test and Trace
	Child or staff member tests positive BUT symptoms appeared on or after 21/12	Contact NHS Test and Trace ONLY
24/12	Child or staff member tests positive AND symptoms first appeared on or before 19/12 or 20/12	Email admin@boughtonacademy.co.uk AND contact NHS Test and Trace
	Child or staff member tests positive BUT symptoms appeared on or after 21/12	Contact NHS Test and Trace ONLY
25/12 onwards	Child or staff member tests positive	Contact NHS Test and Trace ONLY

Assessment and reporting to parents

Parents of pupils in Reception will continue to receive progress updates via Tapestry and Mrs Cook will continue the process of identifying focus children each week. Many thanks to parents for your feedback to Mrs Cook about how you have found this process, I am delighted to hear how well it is working.

Pupils in Y1 to Y6 will bring home a mini-report for this term, on Friday 11th December 2020. This will outline any teacher assessments or tests undertaken and targets for the coming term.

We will be writing to parents after Christmas to arrange consultations which will take place during the weeks commencing 1st and 8th February. These will be offered in the same way as before: face to face for one parent or via Zoom for one or both. We envisage that we will still need to limit visitors to school during the next term and therefore will not host a parent consultation evening in school.

The arrangements for the consultations will be made via each teacher's gmail address, in the same way as before. A letter will follow towards the end of January, for parents to arrange contact with teachers. Where a parent doesn't make contact, teachers will offer an appointment. This is because it will be the opportunity to discuss your child's progress from September to February, and will still afford plenty of time for school and home to work in partnership to ensure every child reaches his/her potential.

If you have any questions about your child at school, before we have made the arrangements for consultations, you can email their teacher via their gmail address. These addresses have been in place for contact between school and home since the partial closure in March; you can find them overleaf, for information.

TEACHER	CLASS	EMAIL ADDRESS
Miss Page	1	boughtonyr1@gmail.com
Mrs Allen	2	boughtonyr2@gmail.com
Mrs Darlington	3	boughtonyr3@gmail.com
Mr Wilson	4	boughtonyr4@gmail.com
Miss Rice	5	boughtonyr5@gmail.com
Miss Sadler	6	boughtonyr6@gmail.com

Please note that all staff will be instructed by me not to check their emails during the holidays. This is to ensure that everyone has a full break, with their families, after a long and arduous term. Urgent matters should be advised to the school in the usual way, via the admin@boughtonacademy.co.uk address. This will be monitored during the holidays but please be understanding if replies are not forthcoming within our usual timescales.

Zoom Assemblies

All parents should now have received details of the Zoom assembly for their children's classes. Parents with more than one child in the school only need to advise us once if they are attending the assemblies.

We are currently investigating how to record and share the significant parts of the assemblies for parents unable to join us. Further details will follow.

Thank you

I'm sure we can all agree that 2020 has been unforgettable, with the cows, the lockdown and the tree on the roof before we even got to the global pandemic!

Our value this term has been Tolerance. If there's ever been a time for all of our stakeholders to show tolerance, this has been it! I would like to thank you all for all of your support and efforts in helping us to remain open throughout this first term of the academic year. It's not been without its challenges but, as always, our school community has worked together to the benefit of all the children.

It is very much appreciated.

I would like to wish you all a peaceful, safe and happy Christmas. I look forward to seeing you all on 5th January 2021, when school reopens to pupils.

Yours sincerely

Mary James
Head Teacher

'Excellence through Effort and Enjoyment'