



An Academy

Boughton Primary School

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Head Teacher:
Mary James BEd (Hons)
Senior Leaders:
Jodie Sadler (Deputy Head Teacher)
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20th March 2020

Dear Parents and Carers,

If you believe you are a key worker please read this important information and complete the form (by following the link) to apply for your place. Places are limited. Apply only if your work is critical to the COVID-19 response, or you work in one of the critical sectors listed and you have no alternative childcare arrangements.

As a country, we all need to do what we can to reduce the spread of the COVID-19 virus. That is why the government has given clear guidance on [self-isolation](#), [household isolation](#) and [social distancing](#). As a result, the **school will close from 3.30p.m. today.**

The most recent scientific advice on how to further limit the spread of COVID-19 is clear. **If children can stay safely at home, they should, to limit the chance of the virus spreading.** That is why the government has asked parents to keep their children at home, wherever possible, and asked schools to remain open only for those children who absolutely need to attend.

School staff and children are all subject to the same social distancing requirements as the general public. We have a number of staff in vulnerable groups who will be unable to return to work during this period of closure and some who are having to self-isolate. We will not have a full complement of staff in school each day during the closure period, to ensure we are also doing all we can to reduce the spread of the COVID-19 virus.

The government have issued guidance for schools on maintaining provision for **a limited number of children** once schools have closed.

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

Please note that the provision will be very reduced and will be based on need.

Parents should also be aware that children will not be in class groups during this time; we will be accommodating them according to numbers and providing activities to access indoors and outside, but this will not be anything like our normal, daily school arrangements. In addition to this, the children will be cared for by whichever adults are available or well enough to do so each day, which could be any class teacher or teaching assistant.

Several parents have already emailed the admin email address, in line with our initial request, which has helped us gain an idea of possible numbers of families who will need the childcare provision we will be offering.

Details of our arrangements:

- Care from 8.45a.m. to 3.15p.m. (only for pupils of Boughton Primary School, no pre-school or secondary aged siblings can be accommodated)
- Care will be for full days only as we will not have the staff to manage different pick up times
- Children will need to arrive before the gate is locked at 9a.m., again we may not have staff available to manage the front door and foyer
- Children will need a packed lunch
- Children will need to wear school uniform

Even if you have already sent an initial email, **please complete the form as quickly as possible to allow us time to process this information and plan cover across the next two weeks and the Easter holidays (not including public holidays).**

Follow the link at the bottom of the letter to access the form.

Nearer the time, we will publish a new form for Key Workers to complete for childcare from the week commencing Monday 20th April (depending on the national situation and government guidelines by then).

Your continued understanding and support is very much appreciated during these difficult times.

Yours sincerely

Mary James
Head Teacher

<https://forms.office.com/Pages/ResponsePage.aspx?id=xmNmlZ4Q1UengWbRCySiAGcGH4ZOQX5BpmN1nttBZeVUNTFNTjM5Q05YVvkFQTUMwNfPKU0NCRjJMVy4u>

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